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West Berkshire Council Forward Plan
19 April 2018 - 30 June 2018

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may however change and you are asked to contact Moira Fraser – Tel (01635) 519045 or email: moira.fraser@westberks.gov.uk to confirm the contents of any meeting agenda before attending. Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.

Reference	Item	Purpose	Decision Body	Month/Year	Executive	ID	Date Report Published	Council	Governance and Ethics Committee	OSMC	Other	Officer and Contact No	Directorate	Lead Member	Consultee(s)	Part II	Call In
GE3324	Internal Audit Plan 2018/19	To outline the proposed internal audit work programme for the next three years	GE	01 April 2018					23/04/18 GE			Julie Gillhespey	Resources	Corporate Services			
GE3325	External Audit Plan 2018-19	To provide Members with a copy of the External Audit Plan for 2018-19	GE	01 April 2018					23/04/18 GE			Lesley Flannigan	Resources	Corporate Services			
ID3391	Newbury Town Design Statement (2017)	To report on the formal public consultation undertaken on the Newbury Town Design Statement and to consider its adoption as part of the community planning process.	ID	01 April 2018		01/04/18	tbc					Sarah Conlon	Economy and Environment	Planning and Housing	Statutory consultees, local stakeholders and members of the public. Community involvement team	No	Yes
ID3379	Council wide revision of weight limit orders. To modernise them and ensure they are fit for purpose	To consider the response received during statutory consultation	ID	01 April 2018		01/04/18	tbc					Glyn Davis	Economy and Environment	Highways and Transport			
ID3439	Public Rights of Way Case Programmes	To report progress on the Case Programmes for 2016/17 and to recommend Case Programmes for 2017/18.	ID	01 April 2018		19/04/18	11/04/18					Elaine Cox	Environment	Culture and Environment			
ID3442	West Berkshire Council Forward Plan – 31 May 2018 to 31 August 2018	To agree the Forward Plan for the next four months.	ID	01 April 2018		26/04/18	18/04/18					Moira Fraser	Resources	Leader of the Council, Strategy	Corporate Directors and Heads of Service	No	No
C3260	Amendments to the Constitution – Scheme of Delegation	To review and amend sections of the Scheme of Delegation in light of legislative changes and current practice.	C	01 May 2018			27/04/18	08/05/18 C	23/04/18 GE			Sarah Clarke	Resources	Corporate Services			No
C3215	SACRE Annual Report	To provide Members with the Annual Report of the Standing Advisory Council on Religious Education (SACRE).	C	01 May 2018			27/04/18	08/05/18 C				Jo Watt	Resources	Leader of the Council, Strategy			No
C3323	Monitoring Officer's Annual Report to the Governance and Ethics Committee –2017/18 Year End	To provide an update on local and national issues relating to ethical standards and to bring to the attention of the Committee any complaints or other problems within West Berkshire.	C	01 May 2018			27/04/18	08/05/18 C	23/04/18 GE			Sarah Clarke	Resources	Chairman of Governance and Ethics			No
C3334	Election of the Chairman for the Municipal Year 2018/19	To elect the Chairman for the 2018/19 Municipal Year.	C	01 May 2018			27/04/18	08/05/18 C				Moira Fraser	Resources	Leader of the Council, Strategy	Corporate Directors and Heads of Service		No
C3335	Appointment of Vice-Chairman for the Municipal Year 2018/19	To appoint the Vice-Chairman for the 2018/19 Municipal Year.	C	01 May 2018			27/04/18	08/05/18 C				Moira Fraser	Resources	Leader of the Council, Strategy	Corporate Directors and Heads of Service		No
C3336	Appointment of the Executive by the Leader of the Council for the 2018/19 Municipal Year	For the Leader of the Council to announce the composition of the Executive for the 2018/19 Municipal Year.	C	01 May 2018			27/04/18	08/05/18 C				Moira Fraser	Resources	Leader of the Council, Strategy	Corporate Directors and Heads of Service		No
C3337	Appointment of and Allocation of Seats on Committees for the 2018/19 Municipal Year	To allocate seats on the various Council Committees for the 2018/19 Municipal Year.	C	01 May 2018			27/04/18	08/05/18 C				Moira Fraser	Resources	Leader of the Council, Strategy	Corporate Directors and Heads of Service		No
EX3419	Housing Benefit Overpayment Write Off (Paragraph 1 – information relating to an individual) (Paragraph 2 – information identifying an individual)	To confirm that a Housing Benefit overpayment can be written off due to the Individual's circumstances	EX	01 May 2018	03/05/18 EX		25/04/18					Iain Bell	Resources	Corporate Services		Yes	
EX3348	Proposed Property Investment (Paragraph 3 - information relating to financial/business affairs of particular person)	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 May 2018	03/05/18 EX		25/04/18					Richard Turner	Communities	Leader of the Council		Yes	No
EX3441	Kings Road Link Road, exception to the Contract Rules of Procedure (update to the report approved at Executive in November 2013).	To agree an exception under 11.11 of the Contract Rules of Procedure to allow the Council to waive the need for a competitive purchasing process in respect of the construction of the Kings Road Link.	EX	01 May 2018	03/05/18 EX		25/04/18					Jon Winstanley	Environment	Highways and Transport		No	No
EX3440	Proposal for loan from West Berkshire Council to Berkshire Healthcare NHS Foundation Trust (Paragraph 3 – information relating to financial/business affairs of particular person)	To explain the purpose and terms of the proposed loan arrangement and to seek approval to enter into a loan agreement with the Berkshire Healthcare NHS Foundation Trust	EX	01 May 2018	03/05/18 EX		25/04/18					Gabrielle Esplin	Resources	Finance, Transformation and Economic Development		Yes	Yes

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ID3413	Parking scheme - Consolidation Order Amendment 28	To consider the responses received during statutory consultation	ID	01 May 2018		01/05/18	TBC					Alex Drysdale	Environment	Highways and Transport	Statutory consultees, general public, Town and Parish Councils and Ward Members	No	Yes
ID3432	Outside Body Appointments	To agree the appointment of representatives on a variety of outside bodies, including the Local Government Association General Assembly, Royal Berkshire Fire and Rescue Service, Thames Valley Police and Crime Panel, Berkshire Healthcare NHS Foundation Trust and Royal Berkshire Hospital NHS Foundation Trust Council of Governors	ID	01 May 2018		10/05/18	01/05/18					Jude Thomas	Resources	Leader of the Council, Strategy			
EX3249	Key Accountable Performance 2017/18: Quarter Four	To report quarter four outturns against the Key Accountable Measures contained in the 2017/18 Council Performance Framework and any additional performance intelligence.	EX	01 June 2018	14/06/18 EX		06/06/18			10/07/18		Catalin Bogos	Resources	Leader of the Council, Strategy			
EX3306	Provisional Financial Outturn Report - 2017/18	To inform Members of the provisional financial performance of the Council for 2017/18 .	EX	01 June 2018	14/06/18 EX							Melanie Ellis	Resources	Finance, Transformation and Economic Development		No	Yes
EX3392	Joint Venture Proposal - Sovereign Housing Association	To approve the business case for a joint venture proposal with Sovereign Housing Association	EX	01 June 2018	14/06/18 EX		06/06/18					June Graves	Resources	Planning and Housing			
EX3411	Block purchase '500' hours of Domiciliary Care (Paragraph 5 - information relating to legal privilege)	To tender and secure a provider to supply 500 hours of Domiciliary Care per week.	EX	01 June 2018	14/06/18 EX		06/06/18					Thomas Bailey	Resources	Adult Social Care		Yes	No
GE3270	Outcome of the External Review of Internal Audit	To provide members with the results of the external review of internal audit and seek comments on any proposed actions.	GE	01 June 2018			08/06/18		18/06/18 GE			Lesley Flannigan	Resources	Corporate Services			
ID3437	A4 Newbury to Calcot Cycle Improvements (Phase 2)	To inform the Executive Member for Highways and Transport of responses received during public consultation on a highway improvement scheme and agree a course of action.	ID	01 June 2018		18/06/18						Neil Stacey	Environment	Highways & Transport		No	Yes
ID3443	West Berkshire Council Forward Plan – 17 July 2018 to 31 October 2018	To agree the Forward Plan for the next four months.	ID	01 June 2018		14/06/18	06/06/18					Moira Fraser	Resources	Leader of the Council, Strategy	Corporate Directors and Heads of Service	No	No